



LOWER NAZARETH TOWNSHIP

623 Municipal Drive, Suite 200
Nazareth, PA 18064
Ph. 610-759-7434/Fax 610-746-3317
www.lowernazareth.com

<u>TOWNSHIP USE ONLY</u>	
Permit # _____	
Received Stamp	

USE & OCCUPANCY APPLICATION

This is your **Application** (not your permit to occupy) and it must be approved before you can occupy a property, building or space inside. If you are planning renovations/additions, you must also apply for a Building Permit. If you are planning site work, a Grading Permit is also required.

PROPERTY INFORMATION

TAX PARCEL # _____

Property Address _____ Suite/Unit Number _____

RESPONSIBLE PARTIES

Property Owner: _____

Address: _____

Contact Person _____ Email Address: _____

Phone #: (____) _____ Alternate Phone #: (____) _____ Fax #: (____) _____

Proposed Occupant

Business Name _____

Business Address _____

Contact Person _____ Email Address: _____

Phone #: (____) _____ Alternate Phone #: (____) _____ Fax #: (____) _____

Contractor: _____

Address: _____

Contact Person _____ Email Address: _____

Phone #: (____) _____ Alternate Phone #: (____) _____ Fax #: (____) _____

PROPOSED USE/OCCUPANCY INFORMATION

Choose One: New Use Change In Use Temporary Use > Time Period _____
 Accessory Use Other _____

Please Describe/Summarize the Proposed Use of Property/Space: _____

Previous Use of Property/Building/Space: _____ Date Planning to Open/Begin Use: _____

Area to be Occupied: _____ s.f./ac. → A Plan of the Proposed Area shall be included with Application

Hours of Operation: _____

Number of Employees: _____ Shifts? No Yes If Yes, Describe _____

Is off-street parking provided for this use? Yes No Number of Spaces: _____

Compliance with Article 4 Section 404- Traffic Management Overlay Regulation is required - Attach Traffic Evaluation Report

Number of Car/Truck Trips anticipated between 4-6 p.m. _____

Are any renovations planned to accommodate the proposed use of the property? Yes No

If Yes, check planned work below:

- | | | |
|--|--|---------------------------------------|
| <input type="checkbox"/> Moving Walls | <input type="checkbox"/> Adding/Altering Stairways | <input type="checkbox"/> Alarm System |
| <input type="checkbox"/> Adding/Enlarging Windows or Doors | <input type="checkbox"/> Ramps | <input type="checkbox"/> Sprinklers |
| <input type="checkbox"/> Roofing | <input type="checkbox"/> Bathrooms | <input type="checkbox"/> Signs |
| <input type="checkbox"/> Siding | <input type="checkbox"/> Electrical | <input type="checkbox"/> Site Work |
| <input type="checkbox"/> Foundation Work | <input type="checkbox"/> Heating/Cooling/Ventilation Systems | <input type="checkbox"/> Other _____ |

Will waste, other than domestic household waste, be discharged into the septic/sewer system? Yes No

If Yes, Describe _____

The application, together with plans and attachments, are made part of this application by the undersigned. The Applicant certifies that occupancy of the property/building/space will not take place until this application is approved and any related building or site construction are completed and approved by Lower Nazareth Township. As may be necessary, the property owner and Applicant shall assume the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, utilities, etc. Issuance of a Use & Occupancy Permit shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of Lower Nazareth Township or any other governing body. The Applicant certifies he/she understands all the applicable codes, ordinances, and regulations.

By signing this application, authorization is granted to any municipal representative of Lower Nazareth Township to access the above property as stated within this application at any reasonable hour; to inspect and verify that the proposed use contained within this application and/or that exists on the above property complies with all Lower Nazareth Township ordinances; and states that the information provided on this application by the Applicant(s) and owner(s) is true and correct to the best of their knowledge or belief.

~BOTH SIGNATURES REQUIRED~

OCCUPANT(S) SIGNATURE _____ PROPERTY OWNER(S) SIGNATURE _____

PRINT NAME: _____ PRINT NAME: _____

DATE _____ DATE _____

Payment must accompany this application and must be submitted in CASH or CHECK, payable to: "Lower Nazareth Township".

DO NOT WRITE BELOW THIS LINE

TOWNSHIP USE ONLY

DATE APPLICATION DEEMED COMPLETE _____ BY _____

PERMIT FEES			IMPACT FEES	
UCC REVIEW			TRAFFIC	
Change of Use UCC Inspection	\$	<input type="checkbox"/> Deposit - BALANCE DUE	_____ Trips	<input type="checkbox"/> Credit <input type="checkbox"/> Cash
Twp Admin & Education Fee	\$ 105.00	<input type="checkbox"/> Credit <input type="checkbox"/> Cash	<u>x \$ 684/trip</u>	<input type="checkbox"/> Check _____
TOTAL FEES	\$	<input type="checkbox"/> Check _____	\$	Receipt # _____
		Receipt # _____		
ZONING			OPEN SPACE	
ZONING U&O Permit Fee	\$	<input type="checkbox"/> Credit <input type="checkbox"/> Cash	_____ Acres	<input type="checkbox"/> Credit <input type="checkbox"/> Cash
		<input type="checkbox"/> Check _____	<u>x \$ _____ /Acre</u>	<input type="checkbox"/> Check _____
		Receipt # _____	\$	Receipt # _____
ESCROW				
SITE PLAN REVIEW	\$	<input type="checkbox"/> Credit <input type="checkbox"/> Cash		
		<input type="checkbox"/> Check _____		
		Receipt # _____		